

Print Name \_\_\_\_\_

## **PROTECH SCUBA OPERATIONAL POLICIES**

### **GENERAL SALES**

- \*ALL SALES ARE FINAL, NO REFUNDS.
- \*CUSTOMERS MAY RECEIVE STORE CREDIT OR EXCHANGE IF ITEM IS RETURNED UNUSED IN THE ORIGINAL PACKAGING WITHIN 30 DAYS OF PURCHASE.
- \*ITEM MUST BE ACCOMPANIED BY ORIGINAL SALES RECEIPT.

### **CLASSES AND TRIPS**

- \_\_\_\_\_ A \$100 **NON-REFUNDABLE** DEPOSIT IS DUE AT SIGN-UP.
- \_\_\_\_\_ BALANCE IS DUE 7 DAYS PRIOR TO TRIP OR FIRST NIGHT OF CLASS.
- \_\_\_\_\_ ONE CLASS TRANSFER IS ALLOWED IF CHANGE IS MADE AT LEAST 7 DAYS PRIOR TO THE START OF THE CLASS.
- \_\_\_\_\_ ADDITIONAL PAYMENTS/DEPOSITS MAY BE TRANSFERRED IF DONE AT LEAST 7 DAYS PRIOR TO TRIP DEPARTURE OR CLASS START DATE.
- \_\_\_\_\_ ADDITIONAL PAYMENTS/DEPOSITS ARE PENALIZED 50% IF TRANSFER IS MADE LESS THAN 7 DAYS PRIOR TO TRIP DEPARTURE OR CLASS.
- \_\_\_\_\_ ADDITIONAL PAYMENTS/DEPOSITS ARE LOST (NO TRANSFER) IF CANCELLATION IS MADE WITHIN 48 HOURS OF TRIP DEPARTURE OR CLASS START DATE.
- \_\_\_\_\_ THERE ARE NO REFUNDS ON UNUSED PORTIONS OF TRIP PACKAGES, AS LONG AS THOSE SERVICES WERE AVAILABLE DURING THE TRIP, OR SIMILAR SERVICES WERE MADE AVAILABLE DURING THE TRIP.
- \_\_\_\_\_ PROTECH SCUBA CANNOT BE HELD RESPONSIBLE FOR ACTS OF GOD, MOTHER NATURE, OR UNEXPECTED WEATHER CONDITIONS (STORE CREDIT MAYBE ISSUED, BUT IS NOT GAURANTEED DEPENDING UPON THE CIRCUMSTANCES).
- \_\_\_\_\_ PROTECH SCUBA RESERVES THE RIGHT TO CANCEL ANY TRIP OR CLASS HAVING LESS THAN 4 CONFIRMED RESERVATIONS.
- \_\_\_\_\_ NO RESERVATIONS ARE CONFIRMED WITHOUT A DEPOSIT.
- \_\_\_\_\_ FOR EXTENDED HOLIDAY WEEKENDS, CANCELLATIONS MADE WITHIN 7 DAYS OF THE TRIP DEPARTURE WILL RESULT IN THE LOSS OF ALL PAYMENTS AND DEPOSITS UNLESS YOUR SPACE(S) ARE SOLD TO A THIRD PARTY(IES).

I HAVE READ AND UNDERSTAND THE ABOVE WRITTEN POLICIES.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_